

CRECHE PHILOSOPHY

Our primary goal is to meet your child's emotional needs and to provide a warm, friendly and caring atmosphere, with safe equipment and toys which will encourage the child's development. The atmosphere of the crèche and the caring and dedicated staff, as well as the activities below, help to promote this goal.

Our activities and routines are flexible to suit all age levels. We aim to provide more than just child minding.

The crèche provides the children with the opportunity to:

- Mix with other children & form friendships
- Participate in different activities
- Explore and play outdoors
- Use imagination

Children are free to move from one activity to another. Quiet activities and indoor play are balanced with outside and more vigorous play.

Toys and equipment are chosen for durability and safety. We aim to have two of particular types of toys to avoid arguments and encourage side by side play.

PLAY PROGRAMMES:

OUR CENTRE ALSO OFFERS 3-YEAR OLD PLAY PROGRAMMES

ON

MONDAY MORNINGS, MONDAY AFTERNOONS & FRIDAY MORNINGS

COST/SESSION = \$15.00

VOLUNTEERS

OUR CENTRE IS RUN BY A DEDICATED BAND OF

VOLUNTEERS

FOR

THE

BENEFIT OF ALL MEMBERS.

PLEASE CONSIDER BECOMING

A VOLUNTEER YOURSELF. YOU WILL FIND IT

A

REWARDING EXPERIENCE.

MT LAWLEY NEIGHBOURHOOD
LEARNING CENTRE INC.

715 BEAUFORT ST MT LAWLEY WA 6050

TEL/FAX: 9271 4461

Email: mlnlc@bigpond.net.au

www.mtlawleylearning.org.au

MT LAWLEY
NEIGHBOURHOOD
LEARNING CENTRE INC.



WELCOME TO OUR
CRECHE & OCCASIONAL
CARE SESSIONS

Child Care Services Licence No. 811

715 Beaufort St Mt Lawley WA 6050

Tel/Fax: 9271 4461

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WELCOME TO OUR CRECHE & OCCASIONAL CARE SESSIONS

GENERAL:

Our Centre caters for 3 different types of crèche users:

1. **PLAY PROGRAMME**—see separate information brochure
2. **COURSE CRECHE**—for members when they are attending classes on or off-site.
3. **OCCASIONAL CARE**—for members wishing to leave their children whilst they attend appointments etc.

SAFETY:

When entering or leaving the crèche, please ensure that the door is not left open. If you arrive early, please remain with your child, as Liz needs time to set up before each session.

WHAT YOU SHOULD BRING:

Please provide one piece of fruit per child. This is shared for morning or afternoon tea. A drink of water is offered in hot weather and provided whenever requested. Cheese, carrot, celery & sultanas are nice for a change. Keep in mind that snacks not meant for sharing can cause problems. Please also provide a box of tissues at the beginning of each term.

SUN-CARE:

Sunscreen and hats are essential in Terms 1 & 4. Please apply sunscreen to your child before you leave.

BELONGINGS:

Please label all bags, bottles, cups, dummies etc, so that you do not need to be disturbed when your child requires them.

CHANGING NAPPIES:

Nappies will only be changed if a baby is soiled or obviously very wet, unless more frequent changing is specifically requested. Please follow the hygiene procedure outlined in the change room when attending to your own child.

CHILD COLLECTION:

A bell is rung to remind parents that the class is nearly finished so that members have time to pack away before collecting children at 11.30am or 2.45pm. Course Crèche & Occasional Care parents should ensure that children are collected promptly after classes, not only for the sake of the staff, but also for your child, who may be left wondering why all the other children have gone.

STAFF:

Lindsay Payne is our Secretary. Our Crèche Supervisor is Liz Mercer who is a qualified, dedicated child care worker with extensive experience. Donna L'Herpinier is our hard-working Creche Assistant.

All staff are paid employees of the Centre. They and all volunteer Committee Members have Working with Children cards & current Police Clearances.

FEES:

Creche/Occasional Care is only available to our members. Membership is \$40/year.

CRECHE:

\$3/child/2 hour session, plus \$30/term Creche Levy.

OCCASIONAL CARE:

\$6/child/hour, plus \$30/term Creche Levy.

CRECHE CLEANUP:

In addition to the regular daily cleaning, each school holidays, the whole crèche is disinfected and cleaned thoroughly, including toys. All Course Creche & Occasional Care users are expected to help out for 2 hours.

MAJOR ILLNESS:

Children with infectious conditions will not be accepted into the crèche. If any infectious disease is brought into the crèche, a notice advising parents will be placed on the crèche door.

MINOR ILLNESS:

To prevent cross-infection, children will not be accepted into the crèche with eye or ear discharge, fever, rash, skin lesions, cold sores, diarrhoea or vomiting.

PRE-EXISTING MEDICAL CONDITIONS:

Please notify the Crèche Supervisor if your child has a pre-existing medical condition.

INFORMATION FOR PARENTS:

It is a requirement of our Creche Licence that parents be made aware of the following:

Records of injury/accident are kept until the child turns 24 years.

Records of death of a child are kept for 6 years, including details of circumstances.

Records of excursions are kept for 3 months

Attendance records are kept for 3 years.

If you have any concerns about the care your child is receiving, please speak with Liz Mercer, or contact Child Care Licensing & Standards Unit, 1st Floor, 111 Wellington St, East Perth, WA 6004. Tel: 62103333.